

REGULAR MEETING –January 18, 2010

The meeting was called to order at 7:00 PM by Commissioner Thomas Sray at the Municipal Building in Morgan, PA 15064.

PRESENT: CURL, SRAY, COX, CAFFREY, GABRIEL

ALSO PRESENT: Township Manager: Michael W. Hoy, Township Solicitor: Jonathan Kamin, Township Administrative Assistant: Evonne Williams

APPROVAL OF MINUTES:

It was moved by CAFFREY and seconded by COX with all Commissioners present voting AYE to approve the minutes of the regular meeting held on December 21, 2009 and the Reorganization Meeting held on January 4, 2010.

PETITION OF CITIZENS/PERSONS REQUESTING TIME

Dan Bernardi — 1290 Oakridge Road — Deer Population

CORRESPONDENCE - None

CONSENT CALENDAR ITEMS

- A. DEPARTMENT REPORTS**
- B. PAYMENT OF BILLS**
- C. AMENDMENT TO AGENDA**

It was moved by CURL and seconded by COX to approve the consent calendar items. All members present voted AYE to the motion.

LIAISON REPORTS

Commissioner Curl-One thing I wanted to ask Jerry was did anything get started on the Athletic Association.

Mr. Males: We are starting and it will not occur until the early part of March.

Commissioner Cox: I get the opinion that they tried it and it is failing.

Mr. Males: The feeling is, we instituted something that looked very good on paper in practicality there were a lot of flaws. One of the main flaws was requiring them to meet four times a year. Nothing is worse than meeting four times a year and there is nothing to discuss at three of the four meetings. The only reason you are doing it is because your by-laws require it. The first thing is changing the by-laws a little bit to become a little more workable. *(Discussion continued on the Athletic Association)*

Commissioner Curl: I have the COG meeting on Thursday at Greentree and that would be it.

Commissioner Gabriel-Mayview deadline is either the 21st or the 26th. Someone from CBRE is supposed to call me about the status. I attended the USC South Fayette night at their new civic center.

Commissioner Caffrey-No report.

Commissioner Sray-Public works had 6 callouts in December and 12 in January. With the retirement of Wayne McGinnis, we are hiring a truck driver/laborer. Applications are being taken until February 26th.

Commissioner Cox-I attended the Library Board meeting. They are putting a committee together for their capital fund raising. Terri has talked to Mike about partnering with the Township for a fundraiser. I think they took in \$7500 but it cost them \$5000 to mail out the fundraising letters. I attended the Parks & Rec meeting. There was a question on the poles going up in Fairview Park. They were concerned about the money coming back to the park. Will we talk about where that money will be earmarked? The DEP was also at the Parks & Rec meeting talking about the Marseilles Shale. There is a lot to consider especially for the leaseholders. I was surprised that once you sign that lease they can come in any time they want and put that well anywhere they want. The lease agreement is very important to think about.

Mr. Hoy: Yes that is on the agenda.

MANAGER'S REPORT

Mr. Hoy: In my monthly report I wanted to note a couple of things. The Public Works position has been posted internally along with the external posting of the Truck Driver/Laborer position. We also have the Civil Service RFP out there. It is due February 2nd. We sent the RFP out to 10 firms that specialize in this. We have received none back as of yet. We did, as you will see in your packet, the breakdown of the annual reports for the monthly report of projects, timelines, so you will have that for the year.

Commissioner Caffrey: Did the EAC meet this month?

Mr. Hoy: There is no quorum. We only have one member.

Commissioner Caffrey: Did we advertise for applicants? Did we get any?

Mr. Hoy: No. We advertised in the newspaper, the website and the TV channel. If you are interested in applying you can go on line. There is an Application for Voluntary Appointment. You can put on there that you are interested in a certain voluntary position. You can also contact Evonne or myself by phone and we will send you and application by mail or email. We have received no applications for Parks and Rec, EAC

or the alternate for the Zoning Hearing Board. There is no deadline and they are on going.

SOLICITOR'S REPORT

Mr. Kamin: I have a couple of items and one Executive Session item. First of all, we have completed the transaction for the acquisition of the KLM Theaters property, which is that little area of the parking lot that we were encroaching on. We received back today the papers signed by the seller. If I could get a motion to authorize the purchase of the KLM Theater property at an amount not to exceed \$15,831.02, which includes the purchase price and the title, insurance and the return of certain taxes that have been paid.

Commissioner Curl: I will make that motion.

Commissioner Cox: Second.

All commissioners voted AYE to the motion.

Mr. Kamin: Next on the active items, we have gone ahead and prepared the letter to go out for the right-of-way acquisition for the improvements to Route 50. They are going out tomorrow. We have one matter for Executive Session, which is personnel.

Mr. Hoy: I have one for a real estate transaction.

OLD/UNFINISHED BUSINESS - None

NEW BUSINESS

A. Review and discuss the process for the design of the proposed Civic Center

Mr. Hoy-As you know the Board had authorized entering into an agreement with Axis Architect for the proposed design of the Civic Center. As a follow-up I did meet with the owners of the consulting firm and worked out the details for the proposal and the contract. Deron, you were correct. We do need to have an item that does say not to exceed. The proposal attachment does spell that out but we really should have an article stating not to exceed. Your motion to approve was in fact in an amount not to exceed. They certainly were aware of that when we met. In addition, I did ask the architects to come here tonight to introduce themselves. I also wanted to discuss tonight the Facilities Review Committee. Both the Facilities Committee and myself both recommended that we have a separate committee to work with the architect on the design. I think the Facilities Review Committee had a vested interest in doing the project. On the design committee you need people that are more end users. *(Mr. Hoy went over the list of suggested groups and why these groups should serve on the design committee.)*

Craig Collins and Hank Tkacik, representatives from Axis Architects, were introduced and discussed the time line and answered questions from the Board.

It was moved by CURL and seconded by COX to approve a contract with Axis Architects in an amount not to exceed \$220,500 for the design of the civic center. All members present voted AYE to the motion.

B. Review and discuss the proposed lease agreement in Fairview Park for the installation of a light pole to serve as an antenna.

Mr. Hoy-There will be no action on this. I put this on because it was coming to Parks and Rec. It will be on next month's workshop agenda. We were approached a month or so by a company called Clearwire. They are interested in installing cellular antennas or towers. They had identified Fairview Park as a potential location for the installation of an antenna or pole. They did offer to lease an area to install a pole in Fairview Park. They went before the Parks & Rec Board to discuss their proposal. Included in your packet is all the information on what it is they are proposing to install. They will be responsible for installing the pole and lights and making all the improvements. There is a monthly payment as well as an up front payment. The up front payment is equal to one months payment. The lease is five (5) years and can be extended out to thirty years. There is a potential here to generate a sizable amount of revenue. They had initially approached Fairview Fire Department and were close to an agreement with the fire department at which time they also entered into negotiations with us. I recommended to the Board, how to handle that issue with the fire department. They have gotten back to us and are agreeable to that arrangement.

Parks and Rec also looked at how to earmark those funds. We recommend that the funds go into the fee-in-lieu of or the park improvement fund.

Discussion continued on this issue.

C. Project Updates

a. Port Authority Meeting

Mr. Hoy: As you had requested, I set up a preliminary meeting with the Port Authority on the 25th at 10 AM. It is a meeting to go over some of the route changes and potential issues for Park N Ride at Star City.

b. E-gov Website

Mr. Hoy: We had our first computer committee meeting. We are starting on the E-gov website as one of our projects this year. We have a very

functional website but we are going to redo the website. The E-gov website is interactive. You as a resident can get on the website notify public works about potholes. When it is opened it sends an email back that it was received. When the work is done and complete an email is sent back to the resident. You could also use it to reserve pavilions, pay bills, and book meeting rooms. Staff is hoping to have a recommendation by June as to which company we should go with. We hope to have E-gov operational by January 2011.

c. Comprehensive Plan

Mr. Hoy: The second meeting of the Comprehensive Steering Group is slated for January 25th at 7:00 PM. It is open to the general public. The agenda will be going out next week.

d. Feasibility Study

Mr. Hoy: The next Feasibility Study Meeting is February 9th at 7:00 PM. The final report should be ready in March.

I have one thing for Executive Session.

EXECUTIVE SESSION – LEGAL MATTER & LAND PURCHASE

It was moved by GABRIEL and seconded by CURL with all Commissioners voting AYE to adjourn to Executive Session.

It was moved by CURL and seconded by GABRIEL with all Commissioners voting AYE to return from Executive Session.

It was moved by COX and seconded by CURL with all Commissioners voting AYE to adjourn.

Michael W. Hoy, Township Manager

Thomas J. Sray, President

Date

Date